

## IFES New Student Tech Information:

Welcome to IFES! Please have your parent/guardian set up a Sapphire Parent Portal account. Besides checking grades, parents have various forms to fill out online as well as the Technology Usage Agreement form.

**Note: The \$20 computer usage fee must be turned into the IFES office & Tech Usage form signed online before the student laptop can be assigned.**

Go to the SMSD website and scroll down to Quicklinks to find the Sapphire button, they can apply for an account. The key word needed to set up an account is "Sapphire". The office will then approve the application.

The screenshot shows the 'Account Application for South Middleton School District' page. On the left, there is a 'Quick Links' section with a 'SAPPHIRE' button. Below it, there is a 'Login' button and a link to 'Apply for a Sapphire Community Portal account'. The main content area has a heading 'Account Application for South Middleton School District' and a prompt: 'To continue, please enter the KEYWORD for the district you wish to sign up for.' Below this is a 'Keyword' input field with 'Sapphire' entered, and a 'Continue' button.

Detailed directions with screenshots:

<https://support.smsd.us/a/solutions/articles/44001523440>

Directions on how to use the portal:

<https://support.smsd.us/a/solutions/articles/44001923340>

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### When You Open Your School Chromebook:

Type your username, which is the last two digits of your YOG (year of grad), last name and first initial.

Your password is [capitalized first name initial] [capitalized last name initial] [Student/Lunch ID]

Example: 24SmithJ (username) and JS12345 (password)

**NOTE:** This will then be the password for your Google and Clever as well.

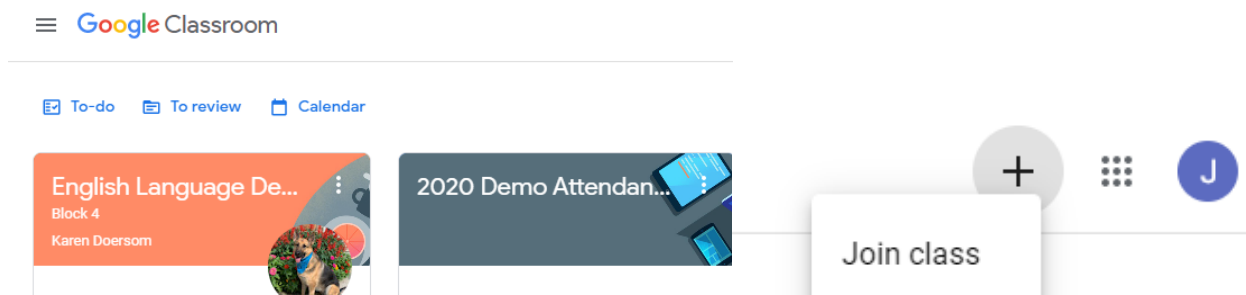
**NOTE:** Your Google password will always be the same as your laptop login password. Student bubblers.us accounts can only email other bubblers/smsd accounts. No outside emails.

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### Google Classroom for Students:

Click on the waffle in your Google and select Classroom or classroom.google.com. Your teacher may give you the Join code to join their class.

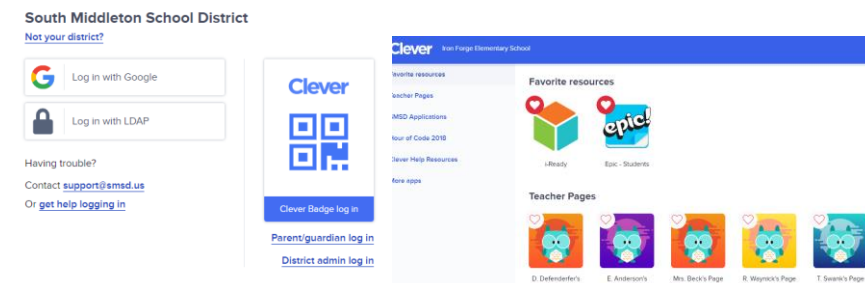
Google Classroom getting Started Guide: <https://support.smsd.us/a/solutions/articles/44001989993>



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### Clever Login:

**“Login with Google”.** You may need to enter your Google username and password once.



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If you need technical support, you can email [support@smsd.us](mailto:support@smsd.us).

STUDENT NAME: \_\_\_\_\_

Computer Login: \_\_\_\_\_

Google Account: \_\_\_\_\_

Temporary Password: \_\_\_\_\_

Sapphire Login: Username: \_\_\_\_\_ Student ID: \_\_\_\_\_