## Google Meet Etiquette

## Prior to the Meeting:

- 1. Find a QUIET location.
- 2. Let others in your house know when you are on a Google Meet so that you can limit distractions. Ask others not to stream video/music during your session.
- 3. Face your camera toward a wall to avoid other family members from accidentally being on camera.
- 4. Make sure your background is not distracting. All items viewable should be school appropriate and should not include any personal information.
- 5. The student should be the only person on camera in a Google Meet and should be in appropriate clothing when on a Google Meet.
- 6. No unnecessary movement during the Meet.

## Steps when you join a meeting:

- 1. When joining a Meet, mute yourself first and unmute when asked to do so. Try not to have other noise in the background.
- 2. Click on People, find your teacher and PIN them to limit distractions. You will need to Unpin teacher when they share their screen.
- 3. Raise your hand to ask a question.
- 4. Use Chat only as the teacher has instructed. Some teachers may want you to use Chat to ask questions while others may only use it to put links in for you.
- 5. When class is over, leave the meeting immediately unless instructed to stay by the teacher.

## Behavior:

This is class! So remember to follow regular classroom rules and be respectful!